



**Professional Student
Services Personnel**



PSSP D12 EXECUTIVE MEETING

MINUTES

September 16, 2016

Present: Olga De Melo, Nancy Vogel, Sharon Grant, Michelle Pagniello, Sheida Shahramian, Richardo Harvey, Renee Phillips, Randy Banderob, Peggy Stevens, Chair

Regrets: Sue Doughty-Smith, Veronica Montague

1. Adopt Agenda:

Agenda Adopted by consensus

2. Approve Minutes from May Executive Meeting & Sept. General Meeting:

Minutes corrected and adopted by consensus.

3. Business Arising:

The Gala last year was successfully attended. The Senior Manager of PSS was there. Several awards were given. There were many families and the community were there. It was a very successful night.

OSSTF Abilities Form: This is a medical form to take to your Doctor for accommodation. This form comes from Disabilities Case Management directly from the Board.

Staffing: PSSP is at full complement.

Learning Centres: The implementation of the new Learning Centres is creating some issues for PSSP members. The President will be meeting with the Director and Senior Management to talk about these issues.

4. President's Report:

D12 Meetings: A new committee called Indigenous and Workers of Colour Ad Hoc Committee has been formed. It was formed to provide a space where issues of concern to Indigenous and Members of Colour can be raised and discussed. If a member chooses to go, please feel free. The first meeting is on Thursday September 29, 2016 from 4:30 – 6:30 p.m. The address is 1482 Bathurst St. (at St. Clair West), fourth floor. A mass email with future email dates and other committees will be sent out in the future.

AMPA: 8 delegates and 1 alternate. March 10-13, 2017.

Executive is considering putting the process of AMPA in the Constitution.

The Support Staff Executive Retreat: This year it is in Niagara Falls from October 14 and 15, 2016.

BIRT that all members who are selected to attend any OSSTF/PSSP events must agree to attend the full event.

Moved by: Olga De Melo

Seconded by: Nancy Vogel

CARRIED

This motion is passed for this year. For the future, this should be placed in the Constitution.

Pay Equity: The Joint Steering Committee is looking at several job classes.

Time Release: OSSTF and CUPE have time release language. The Bargaining Team is trying to get an agreement for this year.

Ed Services Officer: This is the person doing PD. Renee Phillips is the Ed Services Officer for this year.

5. Bargaining Unit Duties' Outline (as per 2015 Exec motion):

Outline of duties for the President and Vice President were given to the Executive Members.

6. Treasurer's Report:

The Treasurer gave the report. Every committee needs a different expense sheet.

7. Committee Assignments:

Every Executive Member received a copy of 'How to Chair a Committee'. Each Chair needs to send a report before the next meeting. Committee assignments were handed out. Committee meetings need to take place at the PSSP office. All Chairs please send all the meeting dates to the President. The President will be drafting guidelines for committees that are not in the constitution.

Constitution Committee: Nancy/Olga

Campaign for Education Committee: Veronica/Sharon

Status of Women Committee: Sharon/Jackie

Finance Committee: Michelle/Sheida

PD Committee: Sheida/Veronica

Member Engagement: Jackie/Richardo

Trustee Info Night: Richardo/Michelle

Pay Equity: Nancy/Olga

CBC: Nancy/Olga

8. New Business:

Healthy and Safety Report: Report will be given at every meeting from now on. PSSP received 62 violent incident reports. The Occupational Health and Safety Office are now split in 2 and have 2 area managers with assistance. Sharon will be visiting Members meetings to talk about Health and Safety.

Provincial Office Report: The report was given and a copy was given to Executive Members.

Bargaining: President and Vice President will be posting the Collective Agreement by the end of next week.

Committee Process: President to write down the process for the committees to be brought to the next Executive meeting.

9. Adjourned: 7:40 p.m.