



**Professional Student
Services Personnel**



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PSSP D12 EXECUTIVE MEETING

MINUTES

November 23, 2016

Present: Olga De Melo, Nancy Vogel, Sharon Grant, Renee Phillips, Veronica Montague, Michelle Pagniello, Richardo Harvey, Sheida Shahramian, Randy Banderob, Peggy Stevens, Chair

Regrets: Sue Doughty-Smith, Jackie Dell

- 1. Adopt Agenda:** Agenda adopted
- 2. Approval of September Minutes as Amended:** Minutes corrected and adopted by consensus.
- 3. Business Arising from Minutes:** Covered in President's report.
- 4. Provincial Office Monthly Report:** The report was given and a copy was given to the Executive Members. Members should be signing into the OSSTF website so they can get a password in order to view confidential information. Please try to get the password during regular office hours. If Members are having trouble, please call the OSSTF office in order for them to fix the issue.
- 5. President's Report:** Grievances are increasing.
 - We have a pending arbitration for outside agencies coming into the Board. There are 3 grievances going to arbitration.
 - AMPA information was given to AMPA delegates. 8 delegates and 1 alternate are attending.
 - Provincial Council – Violence in the workplace report. All Bargaining Units were asked to send data into the Province. The Committee will be visiting other Units to figure out what to do to solve this issue.
 - Special Needs Strategy report is now active for OT/PT and Speech Pathologist. Other job classes will be added after. If an outside agency is in your school, please check the TDSB website to see if they have a partnership agreement with the Board.
 - The new Senior Manager recently hired is Ryan Goldvine.
 - Committees – List of committees were given to the Chairs.
 - There is a meeting date with Senior Management for Learning Centres on November 24, 2016.

- 6. Vice-President's report:** Constitution Committee – Executive Meetings will be extended for an hour.
- Collective agreement- delayed due to FTE numbers. Hoping to come to agreement by Tuesday November 29th.
 - Private Practice Guidelines - Chiefs are having meetings with staff who are communicating their concerns. The President and Vice President and two affected members met with Senior Managers to discuss Member issues. Senior Management hoping to come to a resolution soon. Members are not allowed to post their private practice business cards in the schools.
 - VLAP – has returned. The form is being finalized by the TDSB. VLAP will be available from January – June 2017. They have up to 5 days to take. If taken, members have to pay their portion and Employer's portion of their pension. Days do not have to be consecutive.
- 7. Treasurer's Report:** The Treasurer gave the report.
BIRT the Treasurer report will be handed out to the Executive Members present at the meetings and be collected at the end of the meeting.
CARRIED by consensus
- 8. Health & Safety Inspector Report:** Health and Safety Report was given. Members are asking about the process to get hired for the Health and Safety job. The Constitution Committee will be looking at this process to come up with a review process.
- 9. New Business:**
- Veronica: There was a discussion of how the Executive functions.
- Anti-Harassment Process: PSSP follows OSSTF process which is listed in the PSSP Constitution – the person feeling harassed needs to ask harasser to stop. If not done approach officer. First step is to investigate, which involves interviewing. Then have an informal mediation. If the complainant feels that it was not resolved, then they need to put a letter in writing to President who sends to OSSTF Secretariat who investigates then resolve the process. If the victim is not satisfied, they can appeal. If it is someone on the Executive, then they can go to Judicial Council.
- 10. Adjournment:** 7: 17 p.m.