



**Professional Student
Services Personnel**



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PSSP D12 EXECUTIVE MEETING

MINUTES

September 16, 2015

Present: Olga De Melo, Sharon Grant, Jackie Dell, Renee Phillips, Veronica Montague, Michelle Pagnielo, Richardo Harvey, Sheida Shahramian, Suzette Clark

Regrets: Nancy Vogel, Jo Dean

1. Adopt Agenda:

Agenda adopted.
BIRT the Executive adopt the proposed agenda.
CARRIED

2. Approval of May Executive Minutes as Amended.

Minutes corrected and adopted by consensus.

3. Endorsement of AGM Minutes as amended.

Minutes corrected and adopted by consensus.

4. Business Arising from Minutes:

Jo Dean is PSSP D12 new Provincial Officer.

5. Provincial Office Monthly Report:

No Provincial Report.

6. Bargaining Update:

Local: Provincial met with the Board several times since June. They are making a slow progress. The Province agreed that meetings will not happen until September due to changes that may take place centrally. The next meeting dates are September 23, 24, and 25th. PSSP is in resumption by the Province which means that all costs and authority rests with provincial office for local bargaining. CUPE and ETFO are currently doing job sanctions.

7. Presidents Report:

A package was given to Executive Members. The Anti-Harassment statement was explained. Olga will be the Officer for this meeting. Child care expenses were discussed.

- No childcare expenses allowable after age 11. (Since this has to be placed in the constitution, this rule will be followed for this year).

- No childcare payments allowable to outside babysitters if PSSP provides on-site babysitting services at an event. (This rule will be deferred to the Finance Committee.)
- All expenses for the current fiscal year must be into the PSSP office no later than June 30 of each year. Any expenses submitted later than that date will not be accepted. (Since this has to be placed in the constitution, this rule will be followed for this year).

All expenses from all committees into the Treasurer by June 30th PSSP's fiscal year.

Forms available online:

Mileage

Child care

Parking

Meals

TTC

7. Committee Assignments:

Package given to all Executive Officers about chairing a meeting. Each Chair needs to draft an agenda and provide to Members. They also need to keep a record of what is being discussed, then sent to the Secretary. The Chairs for each committee are listed below:

Status of Women: Sharon Grant

Community Outreach: Jackie Dell

Finance: Michelle Pagniello

Gala/Pd: Richardo Harvey

People for Education: Sheida Shahramian,

Constitution: Veronica Montigue

The President will send an email to the membership for people to join these committees.

Chairs to send minutes to Secretary one week before the Executive meeting.

8. New Business:

No new business

9. Adjournment: 7 p.m.