



**Professional Student  
Services Personnel**



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## **PSSP D12 ANNUAL GENERAL MEETING**

### **DRAFT MINUTES**

**June 18, 2015**

**1. CALL TO ORDER at 5:06 p.m. - Timed Item**

**2. WELCOME, INTRODUCTIONS & ACKNOWLEDGE QUORUM:**

The Chair, Peggy Stevens, welcomed the Membership and introduced the Executive, including Harvey Bischof from Provincial Office. Quorum was confirmed.

**3. IDENTIFICATION OF ANTI-HARASSMENT OFFICER:**

Suzette Clark, Provincial Executive

**4. ADOPT AGENDA**

**PROC 001**

BIRT the membership of the 2015 Annual General Meeting adopt the proposed agenda.

Moved: Nancy Vogel                      Seconded: Olga De Melo

CARRIED

**5. APPROVAL OF JUNE 10, 2014 AGM MINUTES**

**PROC 002**

BIRT the minutes of the June 10, 2014 AGM be approved.

Moved: Renee Phillips                      Seconded: Sharon Grant

CARRIED

**6. ELECTION OF PSSP EXECUTIVE FOR 2015-2017**

The Executive for the 2015-2017 years were acclaimed as of Friday June 12th at 5 p.m.

President	Olga De Melo
Vice-President/Chief Negotiator	Nancy Vogel
Treasurer	Michelle Pagnielo
Secretary	Renee Phillips
Executive Officer	Sharon Grant
Executive Officer	Jackie Dell
Executive Officer	Richardo Harvey
Executive Officer	Veronica Montague
Executive Officer	Sheida Shahramian

Sarah Fairweather, Heather Johnson, Rowena Maclure, Peter Mallouh, and Carmel Turner,  
Thank you for your contributions and your years of service to the PSSP Executive.

## 7. PROVINCIAL OFFICE REPORT

HARVEY BISCHOF: Bargaining is a two tiered system. The strategy is to create pressure on the bargaining table. Harvey spoke about taking action instead of doing nothing. The boards are looking to illuminate job security. Some of the major issues are class sizes for Teachers and job security for Support Staff. All the Boards who were previously on strike now have a third party who will make the decisions about bargaining. Although we are further ahead, there are fewer meetings at the Central Table for Support Staff. What happens with the Teachers will transfer to the Support Table. Full withdrawals are not making sense anymore because the Government still did not bargain. Therefore, we will be withdrawing services either at the start of September or thereafter. .73% will be added to next years` union dues which are a small sacrifice to make to keep the Union able to carry on and negotiate.

NANCY VOGEL: PSSP will be in legal strike in July. Please check your emails for updates. The new levy will be all year. The first local meeting was last week. The next will be on Monday. The Board is not willing to negotiate until the central issues are resolved. PSSP is in resumption which means PSSP is under the direction of OSSTF.

## 8. FINANCES

The mandate for the Finance Committee this year was to help the bargaining unit to save money. They discovered they could costs by purchasing office space rather than continuing to rent. The new office space is located at 255 Duncan Mill Rd, Unit 404, North York, N3B 3H9. The money to purchase this property came from the GIC account.

The Treasurer presented the financial statements and budget for 2015-2016.

BUDG 001

BIRT the PSSP D12 budget presented at the June 18, 2015 AGM be approved for the 2105-2016 fiscal years.

Moved: Veronica Montague

Seconded: Michelle Paginello

CARRIED

BUDG 002

BIRT Bylaw 21.1. be amended by deletion and substitution to read:

21.1. The Bargaining Unit may establish the following accounts:

21.1.1 Operational Fund

21.1.2 PSSP Projects

21.1.3 PSSP Events

Current Bylaw 21 – Reserve Funds

21.1.1. The Bargaining Unit may establish the following accounts:

21.1.1. General Fund Account: to be used for general operational activities of the Bargaining Unit. This fund balance shall not exceed \$100,000. Any excess will be transferred to the Low Risk Investment Account.

21.1.2. Low Risk Investment Account: to be used to hold the outstanding balance of the Bargaining Unit funds.

21.2. The PSSP Executive shall have authority over all accounts.

21.3. The PSSP Executive shall report to the Annual General Meeting a summary of the allocation of all monies into, or out of, these accounts.

**Explanation:** In March 2015 at the OSSTF AGM, a resolution was passed that limits all Bargaining Units' ability to hold investment accounts without naming their purpose. 21.1 and 21.3 remain the same as above.

Moved: Olga De Melo  
CARRIED

Seconded: Nancy Vogel

## 9. ON TIME MOTIONS

BY-LAW MOTIONS from the Constitution Committee  
CON 001

BIRT the definition of the term "Article" be added to the list of definitions prefacing the Constitution, to read as follows: "Article" shall mean the regulations governing an entity.

Moved: Rowena Maclure      Seconded: Lucy Somer  
CARRIED

CON 002

By-Law 7 – Duties of the Bargaining Unit Executive:

BIRT By-Law 7.7 is amended to read as follows:

Any vacant position on the Executive shall be filled in accordance with By-Law 5 and By-Law 10.

Moved: Rowena Maclure      Seconded: Lucy Somer  
CARRIED

CON 003

BIRT By-Law 7.13 is amended to replace "Executive and / or Executive Committee" with Executive.

Moved: Rowena Maclure      Seconded: Lucy Somer  
CARRIED

CON 004

By-Law 8.6 – Duties of Executive Officers:

BIRT By-Law 8.6.3 is amended to read as follows:

Arrange and attend membership meetings as directed by the Executive.

Moved: Rowena Maclure      Seconded: Lucy Somer  
CARRIED

CON 005

8.6.5 – BIRT By-Law 8.6.3 is amended to remove "This duty is given as a safeguard; all Members are requested to report to the Grievance Committee any possible violations of the Collective Agreement" to read as follows: Report possible violations of the Collective Agreement to the Grievance Committee.

Moved: Rowena Maclure      Seconded: Lucy Somer  
CARRIED

CON 006

BIRT By-Law 8.6.7 is amended for clarification of the type of meetings and committee to read as follows:

If an Executive Officer misses two consecutive Standing or Ad Hoc committee meetings, without just cause, the Executive reserves the right to remove that Executive Officer from that committee.

Moved: Rowena Maclure      Seconded: Lucy Somer  
CARRIED

CON 007

By-Law 18 – Standing Committees

BIRT By-Law 18 is expanded to include three additional By-Laws as follows:

18.2.2 – All PSSP Standing Committees must keep a record of Minutes of each meeting.

18.2.3 – All documentation from all Standing Committees is overseen by the Executive and must be returned to the President at the final Executive Meeting of each school year or no later than June 30.

18.2.4 – The President must pass on all Standing Committee documentation to the chairperson of the respective committee at the time they are appointed to the position of chairperson, usually at the first Executive Meeting of the school year.

Moved: Rowena Maclure      Seconded: Lucy Somer  
CARRIED

## **11. MOTIONS FROM THE FLOOR**

BIRT three hours of the Bargaining Unit designated PD day be dedicated to a meeting with the PSSP Time Released Executive Officers and the CYW's.

Rationale: It is difficult to meet with the whole membership due to various work locations so using time on this day when all members are together would facilitate sharing of information and keeping members informed and feeling supported. Both groups could have input into the schedule which would be shared one week prior to the PD day. This motion had no cost to the Bargaining unit.

Moved: Sansha Meynert      Seconded: Chantel Spencer  
CARRIED

BIRT the levy paid by the PSSP members to the Bargaining unit remains as status quo for the term 2015-2017.

Moved: Olga De Melo      Seconded: Nancy Vogel  
CARRIED

## **12. ADJOURNMENT**

Motion to Adjourn:

Moved: Olga De Melo      Seconded: Nancy Vogel  
Meeting Adjourned at 6:30 p.m.