



**Professional Student
Services Personnel**



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PSSP D12 EXECUTIVE MEETING

MINUTES

September 25, 2013

Present: Olga De Melo, Nancy Vogel, Sharon De Four, Jackie Dell, Carmel Turner, Sarah Fairweather, Peter Mallouh, Heather Johnson, Rowena Maclure, Renee Phillips, Veronica Montague, Cindy Dubue, Provincial Executive Liaison, Suzette Clark, OSSTF Staff Liaison Officer

- 1. Adopt Agenda:** With Consensus
- 2. Approval of June 2013 Minutes as Amended:** The June minutes were deferred to next meeting due to technical difficulties in the office.
- 3. Business Arising from Minutes:**
 - AGM minutes and meeting were discussed.
- 4. Provincial Office Report – Cindy Dubue**

Provincial Executive Liaison Report:

- Report spoke to new terms and conditions that should be implemented this year.
- Bargaining will be starting in the future. New information will be coming about collective bargaining. A two-tiered plan will be proposed with central and local tables. The Provincial Executive has only gotten a verbal agreement so far.
- The Ministry is currently looking at how the TDSB provides mental health services within schools. The full study can be found at:
http://bit.ly/ConnectingtheDots_PubHealth
- The Ontario government recently released Stepping Up – A Strategic Framework to Help Ontario's Youth Succeed. The full document can be found on the government website at:
<http://www.children.gov.on.ca/htdocs/English/documents/topics/youthopportunities/steppingup/steppingup.pdf>
- Ontario is partnering with more universities and colleges to help former Crown wards and youth in and leaving the care of Children's Aid Societies pay for their post-secondary education.

5. Presidents and VPs report:

- **Budget:** The books were closed by the bookkeeper and the Bargaining Unit was under budget for the 2012-2013 year.

- **Time Release Funds:** Time-release money owing to the TDSB has been paid for the past five years. This reduced our reserves substantially.
 - **Collective Agreement:** The president and Chief Negotiator signed a memorandum of settlement with the TDSB that will be appended to our Collective Agreement. Management will send it out to all PSSP within the month.
 - **Finances:** Finances will be done differently this year since the Treasurer is not on time release. Electronic forms are being created for reimbursement. It needs to be completed and emailed every other month. Receipts and a hard copy of forms to be brought into the office when the executive member picks up their check.
 - **Pay Equity:** Pay Equity training is taking place in October. They are looking at ABA, GBT Coordinator, and Mental Health Coordinator positions as these were not completed in the previous round of job evaluations. Jobs must be in place for at least two years to be evaluated under the Pay Equity process.
 - **TDSB Email:** Everyone needs to be clear that Union business should not be sent on the TDSB email system. Union information will be sent on personal emails only.
 - **Emails:** Emails from Employee Services were posted on the website relating to space requirements and working conditions for our membership.
 - **Bargaining:** Questions about bargaining should be directed to the President and Vice President. The next round begins in the spring as our CA ends August 31, 2014.
 - **Committees:** All Executive members were given their committee assignments for the year. Executive duties as per the PSSP constitution were also discussed.
 - **Gala:** April 3, 2014. The Executive is the Gala Committee for this semi-annual event that recognizes outstanding achievements by students and PSSP members.
5. **Treasurer's Report:** See the President and Vice-President report. The closings of the books was reported.
6. **Committee Reports:**
- **District PAC:** New campaign called 'Together Fairness Works' has started. New posters called 'Need to Succeed' has been designed and distributed. OSSTF is utilizing facebook as a new means of communication.
 - **District Status of Women Committee:** The annual Kathryn Maxwell Cook for the Cure fundraiser in support of research into a cure for breast cancer will be held on Thursday, December 5. This event will take place at the OSSTF D12 STBU office which is located at 1482 Bathurst Street, 4th floor.
 - **Workplace Challenges and Stressors Committee:** The draft survey has been completed but edits continue. The survey will be sent to members at the end of November.

7. New Business:

- **Mental Health Nurses:** TDSB has access to 6 Mental Health Nurses. They are the liaison between the hospitals and the schools. They are currently ironing out their job descriptions. Members were asked to report to the union any new duties/assignments that may occur this year.

8. Adjournment: Meeting Adjourned at 7:05 p.m.