



## PROFESSIONAL STUDENT SERVICES PERSONNEL DISTRICT 12, OSSTF

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### PSSP D12 EXECUTIVE MEETING MINUTES March 23, 2011

**Present:** Olga De Melo, Kim Perry, Rowena Maclure, Gerry McLellan, Carmel Turner, Nancy Vogel, Vladimir Vallecilla, Sarah Fairweather, Peter Mallouh, Lasburn Gordon, Sharon De Four, Craig Brockwell, Paul Elliot

1. ADOPT AGENDA: Moved: Sharon De Four, Seconded: Vladimir Vallecilla, CARRIED
2. APPROVAL OF FEBRUARY MINUTES AS AMENDED: Moved: Nancy Vogel, Seconded: Gerry McLellan, CARRIED
3. BUSINESS ARISING FROM MINUTES:
  - Executive received information about Kobayashi Online and we will engage their services to upgrade and maintain the website.
  - The TPP workshop had to be cancelled due to lack of registrants, and interested members will be referred to another meeting in the area.
  - PD Day. It generally went well and the feedback was positive overall. Concerns have been identified to make improvements in the future, The Committee collated the responses from the evaluations and these will be emailed to executive members.
4. PROVINCIAL EXECUTIVE REPORT: Key issues are the next Provincial Election as well as gearing up for the next round of Collective Bargaining. A Lobbying Kit is being developed highlighting the good work of members to hand to Trustees to assist them in understanding the roles of our members. There will also be training available to assist members in how to lobby effectively. OSSTF will be holding a conference focused on leadership training in August at the Sheraton Centre downtown.
4. PRESIDENTS REPORT :
  - There was a pre-meeting for Pay Equity and the Board agreed to a Hearing on April 28/11.
  - PSS Audit: There was a meeting with Karen Gravitis, Dave Johnson and Donna Quan and Deloitte, who are going to do the Review (not now to be called an Audit). The

review will only cover 4 of our services; Psych, Social, S&L OT/PT. Karen Gravitis will be the point person to speak on behalf of the Steering Committee. There is to be a meeting on April 6<sup>th</sup> with all the stakeholders including our Provincial Representative to further discuss the process to be followed. In the interim the Review is on hold. There is no indication that similar reviews are occurring in other districts.

- Kim, Carmel and Sharon attended a Community Fair at Earl Haig where all the Community Agencies were advertising their services. It was well attended and many members of the community were surprised at the variety of services offered by our members. We have developed a package of material which can be used at similar events.
- There was discussion about how we can promote our services to the system. Craig indicated he would research how PSSP can access funds to promote ourselves. There is a graphics department at Mobile Drive who can polish any materials we send them. Vlad proposed that each executive member get quotes from others in the system about how they perceive our services and forward them to him and he will collate it to post on the website. Craig will explore how we can apply to CPAC for funds to promote our services.

5 FINANCE REPORT: Kim distributed a Comparative Income Statement showing our financial situation up to January 31, 2011. Executive went through the expenditures line by line.

MOTION: BIRT we move into Executive Session. Moved Vladimir Vallecillo, Seconded Nancy Vogel. CARRIED

MOTION: BIRT we rise from Executive Session. Moved: Olga De Melo, Seconded: Carmel Ternier. CARRIED

Report from Executive Session: Craig Brockwell suggested that the Finance Committee review how expenditures are allocated to each budget line and consider whether future budgets include a contingency line.

The following motions came out of Executive Session.

MOTION: BIRT effective immediately:

-the PSSP Treasurer will be relieved of all Treasurer duties as outlined in the PSSP Constitution with the exception of co-signing PSSP cheques

-the PSSP Treasurer will hand over all PSSP financial documentation/books to the PSSP President

-the PSSP Treasurer will submit a list of all outstanding bills to the PSSP President

-PSSP will hire an accounting firm to perform an Audit of PSSP finances with a report to the PSSP President, not to exceed \$1500

-the PSSP treasurer will continue on time release performing duties as assigned by the President as outlined in the PSSP Constitution

Moved: Olga De Melo, Seconded: Vladimir Vallecilla.

CARRIED

MOTION: BIRT Suzy Godinho be hired from March 24, 2011 until the end of the Term of Office of the current PSSP Executive to maintain the financial records of this Bargaining Unit and close the books for the 2010-2011 year.

Moved: Nancy Vogel, Seconded: Gerry McLellan.

CARRIED

5. AMPA: Elections were held. Ken Coran was re-elected as President and Lesley Wolfe (District 12) was successful in her bid to be elected onto Provincial Council. The recommendations from the Structures and Review Committee were not passed. The report was endorsed but there will need to be further discussion and may come back in the future. PSSP Sector Council of Presidents put some motions forward, but they mostly were covered under the Annual Action plan and were withdrawn. There was discussion at AMPA about the situation in Wisconsin and other States in the US. The Landowner's group of the PC party in Ontario espouses policies very similar to the Tea Party in the US.
- 6 OT/PT CONCERNS: Craig responded to the concerns raised by the group at the February 16<sup>th</sup> meeting. Rowena brought a package from the members of the OT/PT group for all executive members to give background information to their concerns. Following extensive discussion it was agreed that a draft letter will be prepared by Olga and distributed to Executive for review by email to respond to the motion passed at the February meeting.

Motion to Adjourn: Moved: Peter Mallouh, Seconded: Gerry McLellan CARRIED

Meeting adjourned at 9:15pm